



Global
Parliamentarians
Forum for
Evaluation



8-12 July 2024

Call for proposals

The Youth in Evaluation week invites Eval4Action partners and other interested organisations and networks to propose regional, cross-regional, national, and thematic events that address the theme, 'Upholding Youth in Evaluation standards'. The main theme has six sub-themes: **leadership and accountability, practice, advocacy and capacity building, knowledge management and communication, human resources and financial resources**. Details on the themes and the programme outline are available in the [concept note](#).

The organisation or network proposing the event is responsible for leading, organising and rolling out the event; undertaking communication outreach before, during, and post the event; translations; and covering any associated costs with the event. The global Eval4Action team will coordinate with the event organisers for the smooth roll-out of the events, and the related communication and outreach.

The event proposal/s should be submitted via this [form by 24 March 2024](#). **Please read the details below before submitting your proposal**. If you have questions, kindly reach out to contact@eval4action.org.

Further information for proposed events

1. Event organisers: Regional and national VOPEs, regional and national EvalYouth chapters, public institutions, academic institutions, private sector organisations, international development agencies, other development actors and civil society organisations, are invited to submit a proposal for an event.

2. Language: Events can be organised in any regional or local language. Organisers should consider if translations can be made available in English for communication and outreach purposes.

3. Target audience for the event: Your event can target multiple audiences such as youth, young and emerging evaluators, university students and under-graduates, government and public institutions, academia, development organisations, the private sector, and general citizens. Please consider your target audience closely, referring to further details in the concept note.

4. Type of events: Events can be virtual, in-person or hybrid depending on your capacity and the audience you are targeting. For example, awareness raising sessions on youth in evaluation, capacity building programmes including training on career development of young and emerging evaluators, webinars, social media campaigns, social media live events, advocacy events around Youth in Evaluation [manifesto](#) signing among others. This is not an exhaustive list. Be creative! You can propose more than one event, by filling a separate form for each event.

5. Event theme: Aligned to the main theme and the six sub-themes, the organisers are free to choose a theme that promotes meaningful engagement of youth in evaluation. Your event can be focused on one theme or include a mix.

6. Date and time of the event: In the proposal, please provide your preferred day and local time during the Youth in Evaluation week, and we will do our best to accommodate that time in the overall programme.

7. Selection of proposals: The proposals will be reviewed by an intergenerational selection committee consisting of representatives from various stakeholders and regions. The proposals will be selected based on relevance to the theme, wide intergenerational partnership, local ownership and space created for voices from the field. The outcome of the selection will be announced by 15 April 2024.

8. Communication support: A communication and branding pack will be available to the organisers, to undertake promotions, digital event coverage and post-event communication. The global Eval4Action team will support the organisers in these outreach efforts. Upon selection of the event and confirmation of event details, all organisers are requested to send high-resolution logos, pictures, bios and social media handles of speakers, and a 100-150 words event summary in English to contact@eval4action.org, for use on the campaign website, newsletter and social media channels.