Standards for enhancing meaningful engagement of youth in evaluation

Self reporting assessment sheet for VOPEs/EvalYouth chapters

Scorecard

Please do not type in the Scorecard section. The values will be added here automatically as you fill out the assessment.

Total rating	77	Exceeding Minimum Requirement
1. Leadership and accountability		20
2. Practice		9
3. Advocacy and capacity development		18
4. Knowledge management and communication		10
5. Human resources		9
6. Financial resources		11

Overall performance of the academic institution based on the total rating
Overall rating 0 to 24 – missing minimum requirement
Overall rating 25 to 48 – approaching minimum requirement
Overall rating from 49 to 72 – meeting minimum requirement
Overall rating from 73 to 96 – exceeding minimum requirement

Start here

Quick links & guidance on how to use the assessment sheet

Youth in Evaluation standards overview

Standards for VOPEs/EvalYouth chapters

This assessment sheet is created for you to self-assess your organization's implementation of Youth in Evaluation standards. Choose the value from the drop down menu in the next section to start your assessment.

If you have any questions reach out to contact@eval4action.org.

Name of organization:	Monitoring and Evaluation Professionals Association of Kenya (MEPAK)
Contact information:	secretariat.mepak@gmail.com

Reporting year	2025

1. Leadership and accountability

Minimum requirement	Approaching minimum requirement	Meeting minimum requirement	Exceeding minimum requirement	Total points	Comments
1.1 VOPE/EY chapter commitment to the youth in evaluation manifesto	1.1.1 The VOPE/EY chapter declares commitment to meaningful engagement of youth in evaluation by signing the Youth in Evaluation manifesto	1.1.2 The VOPE/EY chapter takes action to deliver on the commitment	1.1.3 The VOPE/EY chapter reports the progress on the commitment		
Click on the cells and select drop-down >	1	2		3	
1.2 Youth participation in evaluation declared in VOPE/EY chapter vision/mission or objectives	1.2.1 The VOPE/EY chapter takes initiative to incorporate the promotion of youth participation in evaluation in its vision/mission or objectives	1.2.2 The vision/mission or objectives of the VOPE/EY chapter clearly reflect the promotion of youth participation in evaluation	1.2.3 The VOPE/EY chapter translates the promotion of youth participation in evaluation, as per the vision/mission or objectives, into action plans		
Click on the cells and select drop-down >	1	2	3	6	

Minimum requirement	Approaching minimum requirement	Meeting minimum requirement	Exceeding minimum requirement	Total points	Notes and comments
1.3 YEE participation in VOPE governance	1.3.1 **For VOPEs:** The VOPE provides space for YEEs from all backgrounds to participate in VOPE governance and encourages YEE representation **For EY Chapters:** The EY chapter provides space for YEEs from under represented groups to participate in EY chapter governance)	1.3.2 **For VOPEs:** VOPE governance (board/executive committee/management group, etc.) includes a seat for at least one YEE **For EY Chapters:** The EY chapter governance includes a seat for atleast one YEE from under represented groups)	1.3.3 **For VOPEs:** The YEE representative in the VOPE governance has the opportunity to actively participate in decision-making **For EY Chapters:** The YEE from under represented groups in the EY chapter governance has the opportunity to actively participate in decision-making)		
Click on the cells and select drop-down >	1	2	3	6	
1.4 YEE leadership roles in VOPEs/EY chapters	1.4.1 Key strategic documents of the VOPE/EY chapter promotes leadership roles for youth	1.4.2 The VOPE/EY chapter mentors YEEs to undertake leadership roles within the VOPE/EY chapter	1.4.3 The VOPE/EY chapter actively undertakes capacity-building of YEEs to enhance their leadership skills		
Click on the cells and select drop-down >		2	3	5	
Total points for leadership and accountability				**20**	

2. Practice

Minimum requirement	Approaching minimum requirement	Meeting minimum requirement	Exceeding minimum requirement	Total points	Notes and comments
2.1 Stakeholder mobilization for development of guidelines and tools	2.1.1 The VOPE/EY chapter mobilizes stakeholders to develop guidelines and tools for meaningful youth participation in all phases of evaluation	2.1.2 The VOPE/EY chapter provides technical support for the development of guidelines and tools for meaningful youth participation in all phases of evaluation	2.1.3 The VOPE/EY chapter supports active involvement of youth in the development of guidelines and tools for meaningful youth participation in all phases of evaluation		
Click on the cells and select drop-down >		2		2	
2.2 VOPE/EY chapter action on YEE participation in evaluation teams	2.2.1 The VOPE/EY chapter encourages YEE participation in evaluation through promoting/advocating YEEs as members of the evaluation team	2.2.1 The VOPE/EY chapter ensures diversity of youth participation, including the most vulnerable groups, in evaluation teams	2.2.3 The VOPE/EY chapter recognizes/ acknowledges the participation of YEEs in evaluations		
Click on the cells and select drop-down >	1	2	3	6	
2.3 VOPE/EY chapter reports on youth participation in evaluation	2.3.1 The VOPE's/EY chapter's progress reviews include progress on youth participation on evaluation	2.3.2 Based on progress reviews, the VOPE/EY chapter prepares recommendations on youth participation in evaluation	2.3.3 The VOPE/EY chapter takes action to improve youth participation in evaluation based on review recommendations		
Click on the cells and select drop-down >	1			1	
Total points for practice				**9**	

3. Advocacy and capacity development

Minimum requirement	Approaching minimum requirement	Meeting minimum requirement	Exceeding minimum requirement	Total points	Notes and comments
3.1 Awareness raising and advocacy for creating work opportunities	3.1.1 The VOPE/EY chapter raises awareness of the need for and advocates for the involvement of YEEs in evaluation departments or in the formal structure of organizations	3.1.2 The VOPE/EY chapter raises awareness of the need for and advocates for the opening of spaces for YEE voluntary work and encourages local partners to advocate as well	3.1.3 The VOPE/EY chapter works together with local partners to create opportunities for YEEs and young professionals in evaluation		Please add any supporting evidence here for 3.1.1, 3.1.2, 3.1.3 or revise points

Minimum requirement	Approaching minimum requirement	Meeting minimum requirement	Exceeding minimum requirement	Total points	Notes and comments
Click on the cells and select drop-down >	1	2	3	6	
3.2 Planning for capacity-building of YEEs	3.2.1 The VOPE/EY chapter identifies career development needs of YEEs	3.2.2 The VOPE/EY chapter identifies priority actions based on the career development needs of YEEs	3.2.3 The VOPE/EY chapter develops a joint strategic plan for the VOPE/EY chapter and other partners for YEE capacity-building		Please add any supporting evidence here for 3.2.1, 3.2.2, 3.2.3 or revise points
Click on the cells and select drop-down >	1	2	3	6	
3.3 Capacity-building of YEEs for career development in monitoring and evaluation (M&E)	3.3.1 The VOPE/EY chapter designs M&E training and mentorship programmes for YEE career development	3.3.2 The VOPE/EY chapter conducts M&E training and mentorship programmes for YEE career development	3.3.3 The VOPE/EY chapter sets aside a budget each year for M&E training and mentorship programmes for YEE career development		Please add any supporting evidence here for 3.3.1, 3.3.2, 3.3.3 or revise points
Click on the cells and select drop-down >	1	2	3	6	
Total points for advocacy and capacity development				**18**	

4. Knowledge management and communication

Minimum requirement	Approaching minimum requirement	Meeting minimum requirement	Exceeding minimum requirement	Total points	Notes and comments
4.1 Creating opportunities for discussing youth engagement in evaluation	4.1.1 The VOPE/EY chapter includes the topic of youth engagement in evaluation in seminars, conferences, workshops and events to encourage evidence generation and knowledge sharing on meaningful YEE engagement	4.1.2 The VOPE/EY chapter hosts seminars/conferences and workshops dedicated to the theme of youth engagement in evaluation	4.1.3 Senior and young evaluators jointly create and deliver presentations on the need for and experience of youth engagement in evaluation, at various events		Please add any supporting evidence here for 4.1.1, 4.1.2, 4.1.3 or revise points
Click on the cells and select drop-down >	1	2	3	6	
4.2 Supporting peer learning and sharing among youth	4.2.1 The VOPE/EY chapter produces documentation on good practices in youth participation in evaluation	4.2.2 Informed by the documentation on good practices, the VOPE/EY chapter organizes activities for capacity-building and peer-to-peer learning for YEEs	4.2.3 The VOPE/EY chapter involves YEEs in peer-to-peer learning through networking, learning fora, social media, websites and other media		Please add any supporting evidence here for 4.2.1, 4.2.2, 4.2.3 or revise points
Click on the cells and select drop-down >	1		3	4	
Total points for knowledge management and communication				**10**	

5. Human resources

Minimum requirement	Approaching minimum requirement	Meeting minimum requirement	Exceeding minimum requirement	Total points	Notes and comments
5.1 Creating internship opportunities for youth	5.1.1 The VOPE/EY chapter introduces an internship programme involving government and local partners for youth to work on evaluation tasks	5.1.2 Youth interns are supported by the VOPE/EY chapter with learning opportunities and mentored on evaluation	5.1.3 Youth are supported by the VOPE/EY chapter with networking to get job opportunities in the evaluation field		
Click on the cells and select drop-down >			3	3	
5.2 Creating accessibility for M&E job opportunities among young professionals	5.2.1 The VOPE/EY chapter identifies sources of evaluation jobs/opportunities for young professionals	5.2.2 The VOPE/EY chapter creates a system for wide circulation of evaluation jobs/opportunities among youth/young professionals	5.2.3 The VOPE/EY chapter regularly disseminates jobs/opportunities among youth/young professionals		
Click on the cells and select drop-down >	1	2	3	6	

| | | | | Total points for human resources | 9 | |

6.Financial resources

Minimum requirement	Approaching minimum requirement	Meeting minimum requirement	Exceeding minimum requirement	Total points	Notes and comments
6.1 Making funds and scholarships available for YEE participation	6.1.1 Stakeholders create a common fund to support YEE participation in evaluation workshops and conferences based on defined criteria	6.1.2 Stakeholders introduce and promote scholarships for YEE participation in evaluation workshops and conferences	6.1.3 Discounts and scholarships awarded to YEEs for participation in the workshops and conferences		
Click on the cells and select drop-down >		2	3	5	
6.2 Mobilizing resources for capacity-building of YEEs	6.2.1 The VOPE/EY chapter actively mobilizes resources for capacity-building of YEEs	6.2.2 The VOPE/EY chapter plans resource-sharing with partner organizations for capacity-building of YEEs	6.2.3 The VOPE/EY chapter has resources on a regular basis for capacity-building of YEEs		
Click on the cells and select drop-down >	1	2	3	6	
		Total points for financial resources		11	