

Standards for VOPEs to meaningfully engage youth in evaluation

Prior to filling this table, read the standards for VOPEs for detailed guidance and instructions. The publication is available at eval4action.org

1 Leadership

| Minimum requirement | Approaching minimum requirement | Meeting minimum requirement | Exceeding minimum requirement | Total points |
|--|---|---|--|--------------|
| 1.1 VOPE commitment to the youth in evaluation manifesto | 1.1.1 The VOPE declares commitment to meaningful engagement of youth in evaluation by signing the Youth in Evaluation manifesto | 1.1.2 The VOPE takes action to deliver on the commitment | 1.1.3 The VOPE reviews the commitment and report on its progress | |
| | 1 | 2 | 0 | 3 |
| 1.2 YEE participation in VOPE governance | 1.2.1 The VOPE provides space for YEEs from all backgrounds to participate in VOPE governance and encourages YEE representation | 1.2.2 VOPE governance (board/executive committee/management group, etc.) includes a seat for at least one YEE | 1.2.3 The YEE representative in the VOPE governance has the opportunity to actively participate in decision-making | |
| | 1 | 2 | 3 | 6 |
| 1.3 YEE leadership roles in VOPEs | 1.3.1 Key strategic documents of the VOPE promotes leadership roles for youth | 1.3.2 The VOPE mentors YEEs to undertake leadership roles within the VOPE | 1.3.3 The VOPE actively undertakes capacity-building of YEEs to enhance their leadership skills | |
| | 1 | 2 | 3 | 6 |
| Total points for leadership | | | | 15 |

2 Accountability

| Minimum requirement | Approaching minimum requirement | Meeting minimum requirement | Exceeding minimum requirement | Total points |
|--|---|---|--|--------------|
| 2.1 Youth participation in evaluation in VOPE vision/mission or objectives | 2.1.1 The VOPE takes initiative to incorporate the promotion of youth participation in evaluation in its vision/mission or objectives | 2.1.2 The vision/mission or objectives of the VOPE clearly reflect the promotion of youth participation in evaluation | 2.1.3 The VOPE translates the promotion of youth participation in evaluation, as per the vision/mission or objectives, into action plans | |
| | 1 | 2 | 3 | 6 |

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|---|---|---|--|-----------|
| 2.2 Youth participation in evaluation in VOPE reporting | 2.2.1 The VOPE's progress reviews include progress in youth participation in evaluation | 2.2.2 Based on progress reviews, the VOPE prepares recommendations on youth participation in evaluation | 2.2.3 The VOPE takes action to improve youth participation in evaluation based on review recommendations | |
| | 1 | 2 | 3 | 6 |
| Total points for accountability | | | | 12 |

3 Practice

| Minimum requirement | Approaching minimum requirement | Meeting minimum requirement | Exceeding minimum requirement | Total points |
|---|--|--|---|--------------|
| 3.1 Stakeholder mobilization for development of guidelines and tools | 3.1.1 The VOPE mobilizes stakeholders to develop guidelines and tools for meaningful youth participation in all phases of evaluation | 3.1.2 The VOPE provides technical support for the development of guidelines and tools for meaningful youth participation in all phases of evaluation | 3.1.3 The VOPE supports active involvement of youth in the development of guidelines and tools for meaningful youth participation in all phases of evaluation | |
| | 0 | 2 | 3 | 5 |
| 3.2 VOPE action on YEE participation in evaluation teams | 3.2.1 The VOPE encourages YEE participation in evaluation through promoting/advocating YEEs as members of the evaluation team | 3.2.1 The VOPE ensures diversity of youth participation, including the most vulnerable groups, in evaluation teams | 3.2.3 The VOPE recognizes/acknowledges the participation of YEEs in evaluations | |
| | 1 | 0 | 0 | 1 |
| 3.3 Measures of success for meaningful youth engagement in evaluation | 3.3.1 The VOPE identifies measures of success for meaningful youth engagement in evaluation | 3.3.2 Measures of success for meaningful youth engagement in evaluation are documented and ready for use | 3.3.3 Quality assurance of youth participation is introduced to various stakeholders | |
| | 1 | 0 | 0 | 1 |
| Total points for practice | | | | 7 |

4 Advocacy and capacity development

| Minimum requirement | Approaching minimum requirement | Meeting minimum requirement | Exceeding minimum requirement | Total points |
|---------------------|---------------------------------|-----------------------------|-------------------------------|--------------|
|---------------------|---------------------------------|-----------------------------|-------------------------------|--------------|

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|--|---|--|--|-----------|
| 4.1 Awareness raising and advocacy for creating work opportunities | 4.1.1 The VOPE raises awareness of the need for and advocates for the involvement of YEEs in evaluation departments or in the formal structure of organizations | 4.1.2 The VOPE raises awareness of the need for and advocates for the opening of spaces for YEE voluntary work and encourages local partners to advocate as well | 4.1.3 The VOPE works together with local partners to create opportunities for YEEs and young professionals in evaluation | |
| | 1 | 2 | 3 | 6 |
| 4.2 Planning for capacitybuilding of YEEs | 4.2.1 The VOPE identifies career development needs of YEEs | 4.2.2 The VOPE identifies priority actions based on the career development needs of YEEs | 4.2.3 The VOPE develops a joint strategic plan for the VOPE and government and/or local partners for YEE capacity-building | |
| | 1 | 2 | 3 | 6 |
| 4.3 Capacitybuilding of YEEs for career development in monitoring and evaluation (M&E) | 4.3.1 The VOPE designs M&E training and mentorship programmes for YEE career development | 4.3.2 The VOPE conducts M&E training and mentorship programmes for YEE career development | 4.3.3 The VOPE sets aside a budget each year for M&E training and mentorship programmes for YEE career development | |
| | 1 | 2 | 0 | 3 |
| Total points for advocacy and capacity development | | | | 15 |

5 Knowledge management and communication

| Minimum requirement | Approaching minimum requirement | Meeting minimum requirement | Exceeding minimum requirement | Total points |
|--|--|--|--|--------------|
| 5.1 Creating opportunities for discussing youth engagement in evaluation | 5.1.1 The VOPE includes the topic of youth engagement in evaluation in seminars, conferences, workshops and events to encourage evidence generation and knowledge sharing on meaningful YEE engagement | 5.1.2 The VOPE hosts seminars/conferences and workshops dedicated to the theme of youth engagement in evaluation | 5.1.3 Senior and young evaluators jointly create and deliver presentations on the need for and experience of youth engagement in evaluation, at various events | |
| | 1 | 2 | 3 | 6 |

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|--|--|---|--|----------|
| 5.2 Supporting peer learning and sharing among youth | 5.2.1 The VOPE produces documentation on good practices in youth participation in evaluation | 5.2.2 Informed by the documentation on good practices, the VOPE organizes activities for capacitybuilding and peerto-peer learning for YEEs | 5.2.3 The VOPE involves YEEs in peerto-peer learning through networking, learning fora, social media, websites and other media | |
| | | 0 | 0 | 3 |
| Total points for knowledge management and communication | | | | 9 |

6 Human resources

| Minimum requirement | Approaching minimum requirement | Meeting minimum requirement | Exceeding minimum requirement | Total points |
|--|---|---|--|--------------|
| 6.1 Creating internship opportunities for youth | 6.1.1 The VOPE introduces an internship programme involving government and local partners for youth to work on evaluation tasks | 6.1.2 Youth interns are supported by the VOPE with learning opportunities and mentored on evaluation | 6.1.3 Youth are supported by the VOPE with networking to get job opportunities in the evaluation field | |
| | | 0 | 0 | 3 |
| 6.2 Dissemination of M&E job opportunities among young professionals | 6.2.1 The VOPE identifies sources of evaluation jobs/opportunities for young professionals | 6.2.2 The VOPE creates a system for wide circulation of evaluation jobs/opportunities among youth/young professionals | 6.2.3 The VOPE regularly disseminates jobs/opportunities among youth/young professionals | |
| | | 1 | 2 | 3 |
| Total points for human resources | | | | 9 |

7 Financial resources

| Minimum requirement | Approaching minimum requirement | Meeting minimum requirement | Exceeding minimum requirement | Total points |
|---|--|---|---|--------------|
| 7.1 Making funds and scholarships available for YEE participation | 7.1.1 Stakeholders create a common fund to support YEE participation in evaluation workshops and conferences based on defined criteria | 7.1.2 Stakeholders introduce and promote scholarships for YEE participation in evaluation workshops and conferences | 7.1.3 Discounts and scholarships awarded to YEEs for participation in the workshops and conferences | |
| | | 0 | 2 | 3 |
| | | | | 5 |

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|---|---|---|---|-----------|
| 7.2 Mobilizing resources for capacitybuilding of YEEs | 7.2.1 The VOPE actively mobilizes resources for capacity-building of YEEs | 7.2.2 The VOPE plans resourcesharing with partner organizations for capacity-building of YEEs | 7.2.3 The VOPE has resources on a regular basis for capacity-building of YEEs | |
| | | 1 | 2 | 0 |
| Total points for financial resources | | | | 3 |
| | | | | 8 |
| | | | | 75 |

Overall performance of the VOPE based on the total rating

- Overall rating 0 to 25 – missing minimum requirement
- Overall rating 26 to 50 – approaching minimum requirement
- Overall rating from 51 to 76 – meeting minimum requirement
- Overall rating from 77 to 102 – exceeding minimum requirement

Rating for each indicator

| | |
|---------------------------------|---|
| Missing minimum requirement | 0 |
| Approaching minimum requirement | 1 |
| Meeting minimum requirement | 2 |
| Exceeding minimum requirement | 3 |