

Standards for VOPEs to meaningfully engage youth in evaluation

Prior to filling this table, read the standards for VOPEs for detailed guidance and instructions. The publication is available at eval4action.org

1 Leadership

Minimum requirement	Approaching minimum requirement	Meeting minimum requirement	Exceeding minimum requirement	Total points
1.1 VOPE commitment to the youth in evaluation manifesto	1.1.1 The VOPE declares commitment to meaningful engagement of youth in evaluation by signing the Youth in Evaluation manifesto	1.1.2 The VOPE takes action to deliver on the commitment	1.1.3 The VOPE reviews the commitment and report on its progress	
0	1	2		3
1.2 YEE participation in VOPE governance	1.2.1 The VOPE provides space for YEEs from all backgrounds to participate in VOPE governance and encourages YEE representation	1.2.2 VOPE governance (board/executive committee/management group, etc.) includes a seat for at least one YEE	1.2.3 The YEE representative in the VOPE governance has the opportunity to actively participate in decision-making	
0	1	2	3	6
1.3 YEE leadership roles in VOPEs	1.3.1 Key strategic documents of the VOPE promotes leadership roles for youth	1.3.2 The VOPE mentors YEEs to undertake leadership roles within the VOPE	1.3.3 The VOPE actively undertakes capacity-building of YEEs to enhance their leadership skills	
0		2	3	5
Total points for leadership				14

2 Accountability

Minimum requirement	Approaching minimum requirement	Meeting minimum requirement	Exceeding minimum requirement	Total points
2.1 Youth participation in evaluation in VOPE vision/mission or objectives	2.1.1 The VOPE takes initiative to incorporate the promotion of youth participation in evaluation in its vision/mission or objectives	2.1.2 The vision/mission or objectives of the VOPE clearly reflect the promotion of youth participation in evaluation	2.1.3 The VOPE translates the promotion of youth participation in evaluation, as per the vision/mission or objectives, into action plans	

	0	1	2	3
2.2 Youth participation in evaluation in VOPE reporting		2.2.1 The VOPE's progress reviews include progress in youth participation in evaluation	2.2.2 Based on progress reviews, the VOPE prepares recommendations on youth participation in evaluation	2.2.3 The VOPE takes action to improve youth participation in evaluation based on review
	0	1		1
Total points for accountability				4

3 Practice

Minimum requirement	Approaching minimum requirement	Meeting minimum requirement	Exceeding minimum requirement	Total points
3.1 Stakeholder mobilization for development of guidelines and tools	3.1.1 The VOPE mobilizes stakeholders to develop guidelines and tools for meaningful youth participation in all phases of evaluation	3.1.2 The VOPE provides technical support for the development of guidelines and tools for meaningful youth participation in all phases of evaluation	3.1.3 The VOPE supports active involvement of youth in the development of guidelines and tools for meaningful youth participation in all phases of evaluation	
	0	1	2	3
3.2 VOPE action on YEE participation in evaluation teams	3.2.1 The VOPE encourages YEE participation in evaluation through promoting/advocating YEEs as members of the evaluation team	3.2.2 The VOPE ensures diversity of youth participation, including the most vulnerable groups, in evaluation teams	3.2.3 The VOPE recognizes/acknowledges the participation of YEEs in evaluations	
	0	1	2	3
3.3 Measures of success for meaningful youth engagement in evaluation	3.3.1 The VOPE identifies measures of success for meaningful youth engagement in evaluation	3.3.2 Measures of success for meaningful youth engagement in evaluation are documented and ready for use	3.3.3 Quality assurance of youth participation is introduced to various stakeholders	
	0	1	2	3
Total points for practice				12

4 Advocacy and capacity development

Minimum requirement	Approaching minimum requirement	Meeting minimum requirement	Exceeding minimum requirement	Total points
4.1 Awareness raising and advocacy for creating work opportunities	4.1.1 The VOPE raises awareness of the need for and advocates for the involvement of YEEs in evaluation departments or in the formal structure of organizations	4.1.2 The VOPE raises awareness of the need for and advocates for the opening of spaces for YEE voluntary work and encourages local partners to advocate as well	4.1.3 The VOPE works together with local partners to create opportunities for YEEs and young professionals in evaluation	
	0	1	2	3
4.2 Planning for capacitybuilding of YEEs	4.2.1 The VOPE identifies career development needs of YEEs	4.2.2 The VOPE identifies priority actions based on the career development needs of YEEs	4.2.3 The VOPE develops a joint strategic plan for the VOPE and government and/or local partners for YEE capacity-building	
	0	1	2	3
4.3 Capacitybuilding of YEEs for career development in monitoring and evaluation (M&E)	4.3.1 The VOPE designs M&E training and mentorship programmes for YEE career development	4.3.2 The VOPE conducts M&E training and mentorship programmes for YEE career development	4.3.3 The VOPE sets aside a budget each year for M&E training and mentorship programmes for YEE career development	
	0	1	2	3
Total points for advocacy and capacity development				12

5 Knowledge management and communication

Minimum requirement	Approaching minimum requirement	Meeting minimum requirement	Exceeding minimum requirement	Total points
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5.1 Creating opportunities for discussing youth engagement in evaluation	5.1.1 The VOPE includes the topic of youth engagement in evaluation in seminars, conferences, workshops and events to encourage evidence generation and knowledge sharing on meaningful YEE engagement	5.1.2 The VOPE hosts seminars/conferences and workshops dedicated to the theme of youth engagement in evaluation	5.1.3 Senior and young evaluators jointly create and deliver presentations on the need for and experience of youth engagement in evaluation, at various events		
	0	1	2	3	6
5.2 Supporting peer learning and sharing among youth	5.2.1 The VOPE produces documentation on good practices in youth participation in evaluation	5.2.2 Informed by the documentation on good practices, the VOPE organizes activities for capacitybuilding and peerto-peer learning for YEEs	5.2.3 The VOPE involves YEEs in peerto-peer learning through networking, learning fora, social media, websites and other media		
	0	1	2	3	6
Total points for knowledge management and communication					12

6 Human resources

Minimum requirement	Approaching minimum requirement	Meeting minimum requirement	Exceeding minimum requirement	Total points	
6.1 Creating internship opportunities for youth	6.1.1 The VOPE introduces an internship programme involving government and local partners for youth to work on evaluation tasks	6.1.2 Youth interns are supported by the VOPE with learning opportunities and mentored on evaluation	6.1.3 Youth are supported by the VOPE with networking to get job opportunities in the evaluation field		
	1		3	4	
6.2 Dissemination of M&E job opportunities among young professionals	6.2.1 The VOPE identifies sources of evaluation jobs/opportunities for young professionals	6.2.2 The VOPE creates a system for wide circulation of evaluation jobs/opportunities among youth/young professionals	6.2.3 The VOPE regularly disseminates jobs/opportunities among youth/young professionals		
	0	1	2	3	
Total points for human resources					10

7 Financial resources

Minimum requirement	Approaching minimum requirement	Meeting minimum requirement	Exceeding minimum requirement	Total points
7.1 Making funds and scholarships available for YEE participation	7.1.1 Stakeholders create a common fund to support YEE participation in evaluation workshops and conferences based on defined criteria	7.1.2 Stakeholders introduce and promote scholarships for YEE participation in evaluation workshops and conferences	7.1.3 Discounts and scholarships awarded to YEEs for participation in the workshops and conferences	
	0		2	3
7.2 Mobilizing resources for capacitybuilding of YEEs	7.2.1 The VOPE actively mobilizes resources for capacity-building of YEEs	7.2.2 The VOPE plans resourcesharing with partner organizations for capacity-building of YEEs	7.2.3 The VOPE has resources on a regular basis for capacity-building of YEEs	
	0	1	2	3
Total points for financial resources				11

Total rating 75

Overall performance of the VOPE based on the total rating

Overall rating 0 to 25 – missing minimum requirement

Overall rating 26 to 50 – approaching minimum requirement

Overall rating from 51 to 76 – meeting minimum requirement

Overall rating from 77 to 102 – exceeding minimum requirement