

Prior to filling this table, read the standards for international organizations for detailed guidance and instructions. The publication is available at eval4action.org

1 Leadership and accountability

Minimum requirement	Approaching minimum	Meeting minimum	Exceeding minimum	Total points
1.1 Political commitment of the organization	1.1.1 Senior management in evaluation endorses the engagement of youth in the evaluations commissioned by the organization	1.1.2 Commitment clearly expressed in evaluation charter, strategy or policy	1.1.3 The organization operationalizes the commitment	
		1	2	3
1.2 Institutional commitment of the organization	1.2.1 The organization declares commitment to meaningful engagement of youth in evaluation by signing the Youth in Evaluation manifesto	1.2.2 The organization takes action to deliver on the commitment	1.2.3 The organization reviews the commitment and report on its progress	
		1	2	3
Total points for leadership and accountability				12

Source of evidence

Explanations

- KII
- FGD

Commitment shown in the costed evaluation plan, evaluation office strategy, evaluation handbook, evaluation policy.

- Annual report on the evaluation function, 2022; IEO's Annual Report 2023
- KII

<https://www.unfpa.org/annual-report-evaluation-function-2023-dpfpa20245> (Annual report 2023 includes information on commitment for Youth in evaluation, and progress)

2 Practice

Minimum requirement	Approaching minimum	Meeting minimum	Exceeding minimum	Total points
2.1 Youth voices are heard during all phases of the evaluation	2.1.1 The evaluation methodological approach includes considerations of how youth views should be taken into account	2.1.2 Youth voices are heard during all phases of the evaluation, including evaluation design, data collection, stakeholder engagement, reporting, and dissemination and use of the evaluation	2.1.3 Young people are provided space and structures to take responsibility in all phases of the evaluation and participate in codecision-making with seniors	
		1	2	3
2.2 Integration of YEEs in all phases of evaluation	2.2.1 The evaluation terms of reference (ToR) outline how YEEs will be included in the evaluation	2.2.2 YEEs participate in all phases of the evaluation, including evaluation design, data collection, stakeholder engagement, reporting, and dissemination and use of the evaluation	2.2.3 YEEs as coevaluators participate in decision-making and co-lead all phases of the evaluation together with seniors	
		1	2	3
2.3 Guidance on involving youth from diverse groups in evaluation	2.3.1 Guidance developed on how youth from diverse groups can be engaged in all phases of evaluation	2.3.2 Guidance made available organizationwide	2.3.3 Guidance utilized for evaluations across the organization	
		1	2	3

- Lesson learned paper on meaningful engagement of youth in evaluation - UNFPA experience
- KII
- Survey

KII, TORs review

[1.Meaningful youth engagement in evaluation: Multiplying the transformative power of evaluation, Lessons from UNFPA experience](#)

2.4 Training on thematic areas of the evaluation for youth and YEEs	2.4.1 Organization earmarks resources for the training of youth and YEEs on thematic areas of the evaluation	2.4.2 Training delivered to youth and YEEs on thematic areas of the evaluation	2.4.3 Youth and YEEs who have received the training are offered opportunities to meaningfully participate in the evaluation process		
					KII, FGD
	1	2	3	6	
Total points for practice					21

UNV Youth receiving training and opportunity to participate in the evaluation process

3 Advocacy and capacity

Minimum requirement	Approaching minimum	Meeting minimum	Exceeding minimum	Total points	
3.1 Partnership building for youth in evaluation	3.1.1 Raise the awareness of local partners of the importance of engaging youth in evaluation	3.1.2 Development of partnership agreements with local partners to advance the engagement of youth in evaluation	3.1.3 Joint initiatives by VOPEs and international organizations to build leadership capacity of YEEs		KII, FGD, document review
	1	2	3	6	
3.2 Support organizations that build capacity of YEEs	3.2.1 Develop partnerships with organizations that offer capacity-building for YEEs	3.2.2 Build capacity of organizations that offer to develop capacities of YEEs	3.2.3 Provide funding to organizations that offer to develop capacities of YEEs		KII, FGD, document review
	1	2	3	6	
3.3 Develop materials on youth in evaluation	3.3.1 Produce capacity-building material on advancing youth engagement in evaluation	3.3.2 Capacity-building materials on advancing youth engagement in evaluation are made available in the public domain	3.3.3 Capacity-building materials on advancing youth engagement in evaluation are translated into international and local languages		KII, FGD, document review
	1	2	3	6	
3.4 Support local partners for capacitybuilding of youth in evaluation	3.4.1 Support local partners to take the initiative in capacitybuilding of YEEs	3.4.2 Local partners provide YEEs access to learning platforms and additional monitoring and evaluation (M&E) training	3.4.3 Promote election of YEEs into relevant VOPE or M&E association management structure		KII, FGD, document review
	1	2	3	6	
Total points for advocacy and capacity development					24

4 Knowledge

Minimum requirement	Approaching minimum	Meeting minimum	Exceeding minimum	Total points	
4.1 Host and advocate for knowledge sharing events for YEEs	4.1.1 International organization advocates for more knowledge sharing events for youth in evaluation	4.1.2 International organization actively participates in knowledge sharing events and sessions dedicated to YEEs	4.1.3 International organization hosts knowledge sharing and advocacy events for YEEs		KII, FGD, document review
	1	2	3	6	
4.2 Support learning platforms for knowledge sharing	4.2.1 Support exposure of YEEs to various M&E activities and platforms for learning	4.2.2 Develop platforms for YEEs to engage with audiences in evaluation through webinars and conferences	4.2.3 Provide opportunities for YEEs to contribute to the body of knowledge of evaluation theory and/or practice		KII, FGD, document review
	1	2	3	6	

4.3 Support networking and presentation of experience	4.3.1 Support the visibility of YEEs through documentation of YEE experiences, journeys and achievements	4.3.2 Provide YEEs opportunities to copresent at evaluation fora on evaluations in which they had an active role	4.3.3 Provide YEEs access to evaluation networks and conferences to engage, network and learn from other YEEs and professionals		KII, FGD, document review
	1	2	3	6	
Total points for knowledge management and communication				18	

5 Human resources

Minimum requirement	Approaching minimum	Meeting minimum	Exceeding minimum	Total points	
5.1 Inclusion of YEEs in evaluation teams	5.1.1 Development of inclusive ToRs for positions that are a good fit for YEEs	5.1.2 Disseminate ToRs across YEEs networks	5.1.3 Inclusion of at least one YEE in each evaluation team		KII, FGD, document review
	1	2	3	6	
5.2 Career development training for YEEs	5.2.1 Support for learning and development of YEEs on technical skills	5.2.2 Offer career development sessions for YEEs including pathways of growth	5.2.3 Offer on-the-job mentoring for YEEs		KII, FGD, document review
	1	2	3	6	youth UNV in evaluation
5.3 Inclusion of YEEs in the evaluation structure of the organization	5.3.1 Introduce an internship and junior/young professional programme	5.3.2 Organization facilitates absorption of YEEs in entry-level evaluation posts based on quota of the organization	5.3.3 YEEs participating in the evaluation function for a specified minimum period		KII, FGD, document review
	1	2	3	6	
Total points for human resources				18	

6 Financial resources

Minimum requirement	Approaching minimum	Meeting minimum	Exceeding minimum	Total points	
6.1 Allocation of financial resources for youth in evaluation	6.1.1 Dedicate funds to enhance youth in evaluation	6.1.2 Provide financial support to partner organizations that are supporting youth in evaluation	6.1.3 Participate in pooling of financial resources with other organizations for YEE programme(s)		
	1	2	3	6	
6.2 Financial resources for hiring YEEs for evaluations	6.2.1 Incorporate resources for hiring YEEs for evaluations into organization budget	6.2.2 Include the engagement of YEEs as a criterion in deciding procurement processes for commissioning evaluations	6.2.3 Commissioned evaluations include a paid YEE		
	1	2	3	6	
Total points for financial resources				12	

Total rating **105**

Overall performance of the

Overall rating 0 to 27 – missing

Overall rating 28 to 54 –

Overall rating from 55 to 81 –

Overall rating from 82 to 108 –