

Standards for enhancing meaningful engagement of youth in evaluation

Self reporting assessment sheet for VOPEs/EvalYouth chapters

Do not write in this section

Scorecard

Please do not type in the Scorecard section. The values will be added here automatically as you fill out the assessment.

Total rating	87	Exceeding Minimum Requirement
1. Leadership and accountability	21	
2. Practice	12	
3. Advocacy and capacity development	18	
4. Knowledge management and communication	12	
5. Human resources	12	
6. Financial resources	12	

Overall performance of the academic institution based on the total rating

Overall rating 0 to 24 – missing minimum requirement

Overall rating 25 to 48 – approaching minimum requirement

Overall rating from 49 to 72 – meeting minimum requirement

Overall rating from 73 to 96 – exceeding minimum requirement

Start here

Quick links & guidance on how to use the assessment sheet

[Youth in Evaluation standards overview](#)

[Standards for VOPEs/EvalYouth chapters](#)

This assessment sheet is created for you to self-assess your organization's implementation of Youth in Evaluation standards. Choose the value from the drop down menu in the next section to start your assessment.

If you have any questions reach out to contact@eval4action.org.

Fill out below

Name of organization: ASIA PACIFIC EVALUATION ASSOCIATION

Reporting year

2026

Contact information: APEA.MANAGER@GMAIL.COM

1. Leadership and accountability

Minimum requirement	Approaching minimum requirement	Meeting minimum requirement	Exceeding minimum requirement	Total points	Comments
1.1 VOPE/EY chapter commitment to the youth in evaluation manifesto	1.1.1 The VOPE/EY chapter declares commitment to meaningful engagement of youth in evaluation by signing the Youth in Evaluation manifesto	1.1.2 The VOPE/EY chapter takes action to deliver on the commitment	1.1.3 The VOPE/EY chapter reports the progress on the commitment		
Click on the cells and select drop-down >	1	2	3	6	
1.2 Youth participation in evaluation declared in VOPE/EY chapter vision/mission or objectives	1.2.1 The VOPE/EY chapter takes initiative to incorporate the promotion of youth participation in evaluation in its vision/mission or objectives	1.2.2 The vision/mission or objectives of the VOPE/EY chapter clearly reflect the promotion of youth participation in evaluation	1.2.3 The VOPE/EY chapter translates the promotion of youth participation in evaluation, as per the vision/mission or objectives, into action plans		YEE theme is part of Asia Pacific Regional Evaluation Strategy and YEFs lead the theme and chalk out annual action plan. Link to the revised Asia Pacific Regional Evaluation Strategy in 2023: https://drive.google.com/file/d/1RHQvGyPzDQmHgdyBl-hC1PzDv_mMEXSa/view
Click on the cells and select drop-down >	1	2	3	6	

1.3 YEE participation in VOPE governance	1.3.1 For VOPEs: The VOPE provides space for YEEs from all backgrounds to participate in VOPE governance and encourages YEE representation For EY Chapters: The EY chapter provides space for YEEs from under represented groups to participate in EY chapter governance)	1.3.2 For VOPEs: VOPE governance (board/executive committee/management group, etc.) includes a seat for at least one YEE For EY Chapters: The EY chapter governance includes a seat for atleast one YEE from under represented groups)	1.3.3 For VOPEs: The YEE representative in the VOPE governance has the opportunity to actively participate in decision-making For EY Chapters: The YEE from under represented groups in the EY chapter governance has the opportunity to actively participate in decision-making)		The APEA Board for 2026-28 has two YEEs, Jigme Sonam, YEE from Evaluation Association of Bhutan and Arshee Rizvi from Evaluation Community of India and they are involved in the decision making process. Both were elected in October 2025. EXTRAORDINARY GENERAL ASSEMBLY -2020 RESOLUTION to be adopted at the Extra Ordinary General Meeting to be convened on 19 December 2020 Title: Inclusion of a Young & Emerging Evaluator (YEE) in the Asia Pacific Evaluation Association (APEA) Board of Directors
Click on the cells and select drop-down >	1	2	3	6	
1.4 YEE leadership roles in VOPEs/EY chapters	1.4.1 Key strategic documents of the VOPE/EY chapter promotes leadership roles for youth	1.4.2 The VOPE/EY chapter mentors YEEs to undertake leadership roles within the VOPE/EY chapter	1.4.3 The VOPE/EY chapter actively undertakes capacity-building of YEEs to enhance their leadership skills		Asia Pacific Regional Evaluation Strategy has a theme to promote YEEs and their participation in leadership roles across all themes is promoted and also YEE APEA board members lead certain activities part of APEA's work plan.
Click on the cells and select drop-down >	1	2		3	
Total points for leadership and accountability				21	

2. Practice

Minimum requirement	Approaching minimum requirement	Meeting minimum requirement	Exceeding minimum requirement	Total points	Notes and comments
2.1 Stakeholder mobilization for development of guidelines and tools	2.1.1 The VOPE/EY chapter mobilizes stakeholders to develop guidelines and tools for meaningful youth participation in all phases of evaluation	2.1.2 The VOPE/EY chapter provides technical support for the development of guidelines and tools for meaningful youth participation in all phases of evaluation	2.1.3 The VOPE/EY chapter supports active involvement of youth in the development of guidelines and tools for meaningful youth participation in all phases of evaluation		
Click on the cells and select drop-down >				0	
2.2 VOPE/EY chapter action on YEE participation in evaluation teams	2.2.1 The VOPE/EY chapter encourages YEE participation in evaluation through promoting/advocating YEEs as members of the evaluation team	2.2.1 The VOPE/EY chapter ensures diversity of youth participation, including the most vulnerable groups, in evaluation teams	2.2.3 The VOPE/EY chapter recognizes/ acknowledges the participation of YEEs in evaluations		For 2025, the seed grants provided by APEA and EvalIndigenous for Evaluation Association of Bhutan, EvalYouth Nepal, EvalYouth Sri Lanka, and Mongolian Evaluation Association included YEEs in their teams. For the EvalIndigenous project in Sri Lanka, YEEs were part of the team. Link: https://asiapacificeval.org/programs/projects-with-partners/
Click on the cells and select drop-down >	1	2	3	6	
2.3 VOPE/EY chapter reports on youth participation in evaluation	2.3.1 The VOPE's/EY chapter's progress reviews include progress on youth participation on evaluation	2.3.2 Based on progress reviews, the VOPE/EY chapter prepares recommendations on youth participation in evaluation	2.3.3 The VOPE/EY chapter takes action to improve youth participation in evaluation based on review recommendations		APEA works closely with EvalIndigenous to review if YEEs are involved in the grant projects and if organizations are partnering with EvalYouth and youth organizations to implement their projects. For the seed grants given out for 2025/26 by APEA and EvalIndegenous, the TOR mentioned at least one team member should be a YEE: https://drive.google.com/drive/u/1/folders/1Bzo0VOYIXjSfcvuiAHrSWn21tQqmb3y . Organizations that included YEEs in their team were given priority in the selection process.
Click on the cells and select drop-down >	1	2	3	6	
Total points for practice				12	

3. Advocacy and capacity development

Minimum requirement	Approaching minimum requirement	Meeting minimum requirement	Exceeding minimum requirement	Total points	Notes and comments
3.1 Awareness raising and advocacy for creating work opportunities	3.1.1 The VOPE/EY chapter raises awareness of the need for and advocates for the involvement of YEEs in evaluation departments or in the formal structure of organizations	3.1.2 The VOPE/EY chapter raises awareness of the need for and advocates for the opening of spaces for YEE voluntary work and encourages local partners to advocate as well	3.1.3 The VOPE/EY chapter works together with local partners to create opportunities for YEEs and young professionals in evaluation		APEA exceeds in this requirement by encouraging and supporting its YEEs in its network, including its secretariat team and thematic group members under its YEE theme in the Asia Pacific Regional Evaluation Strategy, to be part of the Youth in Evaluation campaign .
Click on the cells and select drop-down >	1	2	3	6	
3.2 Planning for capacity-building of YEEs	3.2.1 The VOPE/EY chapter identifies career development needs of YEEs	3.2.2 The VOPE/EY chapter identifies priority actions based on the career development needs of YEEs	3.2.3 The VOPE/EY chapter develops a joint strategic plan for the VOPE/EY chapter and other partners for YEE capacity-building		Currently, APEA is developing an e-learning course on career development specifically for YEEs. For 2025, APEA partnered with EvalYouth Asia to conduct the Follow Up trainings for Winter School alumni and P2P trainings. And also supported EvalYouth Asia for the Winter School.
Click on the cells and select drop-down >	1	2	3	6	
3.3 Capacity-building of YEEs for career development in monitoring and evaluation (M&E)	3.3.1 The VOPE/EY chapter designs M&E training and mentorship programmes for YEE career development	3.3.2 The VOPE/EY chapter conducts M&E training and mentorship programmes for YEE career development	3.3.3 The VOPE/EY chapter sets aside a budget each year for M&E training and mentorship programmes for YEE career development		APEA has set a budget to support EvalYouth Chapter members to attend the 5th APEA Conference. APEA supported over ten YEEs to attend the conference.
Click on the cells and select drop-down >	1	2	3	6	
Total points for advocacy and capacity development				18	

4. Knowledge management and communication

Minimum requirement	Approaching minimum requirement	Meeting minimum requirement	Exceeding minimum requirement	Total points	Notes and comments
4.1 Creating opportunities for discussing youth engagement in evaluation	4.1.1 The VOPE/EY chapter includes the topic of youth engagement in evaluation in seminars, conferences, workshops and events to encourage evidence generation and knowledge sharing on meaningful YEE engagement	4.1.2 The VOPE/EY chapter hosts seminars/conferences and workshops dedicated to the theme of youth engagement in evaluation	4.1.3 Senior and young evaluators jointly create and deliver presentations on the need for and experience of youth engagement in evaluation, at various events		<u>During the 5th APEA Conference and EvalVision Asia 2025, APEA had a panel specifically for YEEs on "Shaping Tomorrow: Empowering Young and Emerging Evaluators for a Better Future." Also, EvalYouth Bhutan, EvalYouth Nepal, and EvalYouth Sri Lanka presented their EvalIndigenous and APEA funded seed grant projects during the "Strengthening Relationships, Amplifying Voices: Seeding Indigenous Evaluation." And most of the APEA Conference sessions had YEEs as speakers. Details can be found in the APEA Conference webpage: https://asiapacificaval.org/news-and-events/conferences/5th-apea-conference/.</u>
Click on the cells and select drop-down >	1	2	3	6	
4.2 Supporting peer learning and sharing among youth	4.2.1 The VOPE/EY chapter produces documentation on good practices in youth participation in evaluation	4.2.2 Informed by the documentation on good practices, the VOPE/EY chapter organizes activities for capacity-building and peer-to-peer learning for YEEs	4.2.3 The VOPE/EY chapter involves YEEs in peer-to-peer learning through networking, learning fora, social media, websites and other media		APEA partnered with EvalYouth Asia in 2025 to conduct the Winter School for YEEs and P2P Sessions.
Click on the cells and select drop-down >	1	2	3	6	
Total points for knowledge management and communication				12	

5. Human resources

Minimum requirement	Approaching minimum requirement	Meeting minimum requirement	Exceeding minimum requirement	Total points	Notes and comments
---------------------	---------------------------------	-----------------------------	-------------------------------	--------------	--------------------

5.1 Creating internship opportunities for youth	5.1.1 The VOPE/EY chapter introduces an internship programme involving government and local partners for youth to work on evaluation tasks	5.1.2 Youth interns are supported by the VOPE/EY chapter with learning opportunities and mentored on evaluation	5.1.3 Youth are supported by the VOPE/EY chapter with networking to get job opportunities in the evaluation field		For the APEA Conference 2025, APEA recruited student interns from Japanese universities to assist with the conference and this provided them an opportunity to network with senior evaluators and learn about the field too.
Click on the cells and select drop-down >	1	2	3	6	
5.2 Creating accessibility for M&E job opportunities among young professionals	5.2.1 The VOPE/EY chapter identifies sources of evaluation jobs/opportunities for young professionals	5.2.2 The VOPE/EY chapter creates a system for wide circulation of evaluation jobs/opportunities among youth/young professionals	5.2.3 The VOPE/EY chapter regularly disseminates jobs/opportunities among youth/young professionals		APEA network forward, highlights any job offerings relevant to YEEs especially in the region, discusses with organizations about internships for YEEs.
Click on the cells and select drop-down >	1	2	3	6	
Total points for human resources				12	

6. Financial resources

Minimum requirement	Approaching minimum requirement	Meeting minimum requirement	Exceeding minimum requirement	Total points	Notes and comments
6.1 Making funds and scholarships available for YEE participation	6.1.1 Stakeholders create a common fund to support YEE participation in evaluation workshops and conferences based on defined criteria	6.1.2 Stakeholders introduce and promote scholarships for YEE participation in evaluation workshops and conferences	6.1.3 Discounts and scholarships awarded to YEEs for participation in the workshops and conferences		6.1.1 not necessarily a common fund, but sponsorships/partnership that can support YEEs, especially in workshops and conference are prioritized. 6.1.2 APEA always share opportunities for scholarships among its networks, and provide endorsements or supporting documents when required 6.1.3 Always implemented on APEA conferences. while
Click on the cells and select drop-down >	1	2	3	6	APEA works to mobilize resources for capacity building activities and Conferences. For example, APEA mobilized resources to fund YEEs to attend the 5th APEA Conference 2026. Also, for 2025/26, through the EvalIndigenous grant project, APEA provided germinating grants to EvalYouth Nepal EvalYouth Sri
6.2 Mobilizing resources for capacity-building of YEEs	6.2.1 The VOPE/EY chapter actively mobilizes resources for capacity-building of YEEs	6.2.2 The VOPE/EY chapter plans resource-sharing with partner organizations for capacity-building of YEEs	6.2.3 The VOPE/EY chapter has resources on a regular basis for capacity-building of YEEs		
Click on the cells and select drop-down >	1	2	3	6	
Total points for financial resources				12	