

Guide for Organizers

Please read before submitting an Expression of Interest for the Youth in Evaluation Forum 2026

The Youth in Evaluation Forum 2026 invites Eval4Action partners and the wider evaluation community to propose regional events under the theme: "Centering youth leadership in shaping the future of evaluation." The Forum opens on 19 May with a global inauguration led by the Eval4Action campaign. This will be followed by partner-led regional events on 20–21 May across Africa, Asia-Pacific, Europe, Eastern Europe and Central Asia, Latin America and the Caribbean, the Middle East and North Africa, and North America. For a complete overview of the theme and event structure, please refer to the [concept note](#).

To host a regional event, please submit your Expression of Interest (EOI) via this [form](#) by **21 March 2026**. We recommend reviewing the guidelines below before starting your application. For any questions, feel free to reach out to our team at contact@eval4action.org.

Further information for proposed regional events

1. Event organisers: Regional and national VOPEs, regional and national EvalYouth chapters, public institutions, academic institutions, private sector organisations, international development agencies, other development actors and civil society organisations, are invited to jointly organize regional events. Regional VOPEs and regional EvalYouth chapters are encouraged to submit a joint EOI for the region in collaboration with other partners.

2. Language: Events can be organised in any regional language. Organisers should consider if translations of the event outcomes can be made available in English for communication and outreach purposes.

3. Target audience: Regional events can target multiple audiences such as youth, young and emerging evaluators, university students and under-graduates, government and public institutions, academia, development organisations, the private sector, and general public. Please consider your target audience closely, referring to further details in the [concept note](#).

4. Type of event: Events can be virtual or hybrid, held on platforms such as Zoom, Teams, Google Meet etc. depending on the platform available to you and the convenience of the audience you are targeting. Organizers are encouraged to design interactive events such as skills labs or master classes, case study presentations, exchange dialogues, mentorship cafés or career clinics, fishbowl discussions or policy labs. This is not an exhaustive list. Be creative!

5. Event theme: Aligned to the main theme and proposed additional themes, the organisers are free to choose a theme that promotes meaningful engagement of youth in evaluation, in the context of shaping the future of evaluation. Your event can be focused on one theme or include a mix.

6. Selection of Eoi proposals: The EOIs will be reviewed by the Eval4Action co-leaders and selected based on their relevance to the theme, the strength of intergenerational partnerships, and the inclusion of interactive elements that prioritize youth voices. If multiple EOIs are received for the same region, reviewers may suggest merging proposals to co-organize a single regional event. The outcome of the selection will be announced by **5 April 2026**.

7. Communication and outreach: A communication and branding pack including design templates will be available to the organisers, to undertake promotions, digital event coverage and post-event communication, provided by the global Eval4Action team. Upon

selection of the event and confirmation of event details, all organisers are requested to send high-resolution logos and a 100-150 words event summary in English to contact@eval4action.org, for use on the campaign website, newsletter and social media channels.

8. Youth in Evaluation manifesto: Organizers are encouraged to integrate the [Youth in Evaluation Manifesto](#) into their regional event mobilization strategy. By leveraging available translations in various regional and local languages, you can help secure formal commitments to the manifesto from stakeholders across your region.

9. Progress markers: Please plan to undertake a participant survey towards the end of the event, using Zoom survey tool or other modalities. Eval4Action will provide support to develop this survey aligned with progress markers in the concept note.

10. Post event report: A 3-page post event summary and outcome report should be submitted to the Eval4Action campaign within one week of the event.