

Standards for youth organizations to meaningfully engage youth in evaluation

Prior to filling this table, read the standards for youth organizations for detailed guidance and instructions. The publication is available at eval4action.org

1 Leadership and accountability

Minimum requirement	Approaching minimum requirement	Meeting minimum requirement	Exceeding minimum requirement	Total points
1.1 Policy on youth in evaluation	1.1.1 The youth organization decides to draft and implement a policy on youth in evaluation	1.1.2 The youth organization drafts a policy on youth in evaluation	1.1.3 The youth organization implements a policy on youth in evaluation	
	1	2		3
1.2 The leadership team of the organization supports youth in evaluation	1.2.1 The youth organization raises awareness of the importance of youth in evaluation among the leadership team	1.2.2 At least 30% of members of the leadership team have good knowledge of evaluation	1.2.3 The members of the leadership team actively support decisions to include youth in evaluation	
	1	2	3	6
1.3 Commitment on youth in evaluation	1.3.1 The youth organization declares its commitment to meaningful engage youth in evaluation by signing the Youth in Evaluation manifesto	1.3.2 The youth organization takes action to deliver on the commitment	1.3.3 The youth organization reviews the commitment and reports on progress	
	1	2		3
Total points for leadership and accountability				12

2 Practice

Minimum requirement	Approaching minimum requirement	Meeting minimum requirement	Exceeding minimum requirement	Total points
2.1 Creation of opportunities for youth	2.1.1 The youth organization creates opportunities for youth engagement in all phases of evaluation	2.1.2 The youth organization disseminates information about opportunities for youth to engage in all phases of evaluation	2.1.3 Youth apply for opportunities and engage in evaluation phases	
	1	2	3	6

2.2 Guidelines for terms of reference (ToR)	2.2.1 Guidelines on including young evaluators in evaluation ToR are developed	2.2.2 Guidelines on including young evaluators in evaluation ToR are made widely available	2.2.3 The youth organization applies guidelines on including young evaluators in evaluation ToR	
	1	2	3	6
2.3 Competencies for young evaluation professionals in different roles in evaluation	2.3.1 The youth organization adopts competencies (where available and relevant) for young evaluators in different roles in evaluation	2.3.2 The adopted competencies are made widely available for use within the youth organization and its evaluation unit	2.3.3 The adopted competencies are used by the youth organization in hiring, capacity-building and the promotion of young professionals	
	1	2	3	6
2.4 Youth from diverse groups are considered for evaluation opportunities	2.4.1 Evaluation designs consider diversity in youth engagement	2.4.2 Youth from diverse groups participate in evaluations as informants	2.4.3 Youth from diverse groups have the opportunity to be evaluation team members	
			3	3
Total points for practice				21

3 Advocacy and capacity development

Minimum requirement	Approaching minimum requirement	Meeting minimum requirement	Exceeding minimum requirement	Total points
3.1 Advocacy for youth participation in evaluation	3.1.1 The youth organization raises awareness among government and other organizations of the importance of youth in evaluation	3.1.2 The youth organization develops partnership agreements with public and private institutions to enhance engagement of youth in evaluation	3.1.3 Joint initiatives are undertaken by youth organizations and partners for capacity-building in youth	
	1	2	3	6
3.2 Organizational capacity for mentoring youth	3.2.1 The youth organization identifies mentoring opportunities for youth in evaluation	3.2.2 Youth organizations promote internal and external mentoring opportunities for youth in evaluation	3.2.3 Youth organizations undertake the mentoring of youth in evaluation	
	1	2	3	6

Total points for advocacy and capacity development

12

4 Knowledge management and communication

Minimum requirement	Approaching minimum requirement	Meeting minimum requirement	Exceeding minimum requirement	Total points
4.1 Creation of a knowledge sharing platform	4.1.1 An online and user-friendly platform is created by the youth organization for young people to discuss and share knowledge, skills, best practices and lessons learned in evaluation	4.1.2 The youth organization mobilizes the participation of YEEs in the knowledge sharing platform	4.1.3 YEEs engage with the platform to exchange knowledge and promote peer learning	
	1	2	3	6
4.2 Access to communication and knowledge management tools	4.2.1 The youth organization develops communication tools for YEEs to share their knowledge and experience	4.2.2 YEEs have the opportunity to use the developed communication and knowledge management tools	4.2.3 The youth organization engages YEEs in peer learning through networking, learning fora, social media, websites and other media	
	1	2	3	6
4.3 Mobilization of knowledge sharing	4.3.1 YEEs are mobilized to share their knowledge and experience through communication tools	4.3.2 YEEs actively share their knowledge and experience through communication tools	4.3.3 YEEs develop their own stories/communication materials on evaluation	
	1	2		3
Total points for knowledge management and communication				15

5 Human resources

Minimum requirement	Approaching minimum requirement	Meeting minimum requirement	Exceeding minimum requirement	Total points
5.1 Hiring young professionals in evaluation roles	5.1.1 The youth organization's human resources policy includes a focus on integration of young professionals into evaluation roles	5.1.2 The youth organization actively hires young evaluators	5.1.3 At least 25% of evaluation roles in the youth organization are set aside for young professionals	
	1	2		3

5.2 Promoting internship opportunities	5.2.1 The youth organization supports other organizations to introduce internship programmes on evaluation for youth (university students, new graduates, etc.)	5.2.2 The youth organization partners with other organizations to provide internships	5.2.3 The youth organization integrates youth interns into their evaluation teams based on their performance in the internship programme		
	0	0	0		0
5.3 Reaching out to youth for evaluation related jobs	5.3.1 The youth organization collaborates with other networks to reach out to young professionals about evaluation jobs	5.3.2 The youth organization actively searches for candidates for evaluation jobs through other networks	5.3.3 Youth are hired for monitoring and evaluation (M&E) positions by the youth organization		
		0	0	0	0
5.4 Youth access to evaluation related jobs	5.4.1 Youth have access to job posts announced by the youth organization	5.4.2 The youth organization provides mentoring to young professionals on application processes	5.4.3 Youth are hired for M&E positions by the youth organization		
		1	0	0	1
Total points for human resources					4

6 Financial resources

Minimum requirement	Approaching minimum requirement	Meeting minimum requirement	Exceeding minimum requirement	Total points	
6.1 Resource mobilization for youth in evaluation	6.1.1 The youth organization seeks funding from potential donors, such as philanthropic organizations, for youth in evaluation	6.1.2 The youth organization actively approaches potential donors with proposals for funding	6.1.3 A regular funding stream is established		
	0	0	0	0	
6.2 Financial allocation for youth in evaluation	6.2.1 The youth organization's policy includes financial allocation for youth in evaluation	6.2.2 The youth organization allocates a percentage (recommendation: 7%) of their budget towards capacity building for youth in M&E	6.2.3 The youth organization increases its financial allocation for capacity building for youth in evaluation		
	1	0	0	1	
Total points for financial resources					1

Overall performance of the youth organization based on the total rating

Overall rating 0 to 27 – missing minimum requirement

Overall rating 28 to 54 – approaching minimum requirement

Overall rating from 55 to 81 – meeting minimum requirement

Overall rating from 82 to 108 – exceeding minimum requirement